

WCSC Meeting Minutes July 10, 2017

In Attendance:

Frank Varrone, President

Ron Shapard, Treasurer

Kim Champagne, Dive Team Rep

Danya Geckler, Member at Large

Dave Mogel, Facilities 1

Robert Nolte, Swim Team Rep

Joe McCampbell, Facilities 2

Kelly Kotche, Communications

Meredith Long, Socials

Kathi Brandt, Secretary

Phelps Prescott, Vice President

Paul Walker, Membership

Candy Howerton, Front Desk Manager in attendance until 7:45 pm.

Called to order 6:38 pm

President

Called meeting to order. Frank motioned for June 19, 2017 minutes to be approved. Dave second. All are in favor.

Discipline matters from this week were discussed. Board voted to amend a previous discipline action for 2 members.

Frank presented and the Board discussed appropriate chain of command of authority when dealing with discipline matters at the pool.

Frank motioned for the Board to vote to add and/or include in the handbook that, **“any Board of Director has the same authority as pool management, lifeguards, Manager on Duty, and other Board of Directors to take any action involving suspension of up to 7 days.”** Dave second. Frank Varrone, Phelps Prescott, Dave Mogel, Paul Walker, Kelly Kotche, Meredith Long and Robert Nolte are all in favor. Kim Champagne is opposed. Motion has passed.

Board discussed rule clarification of no swim aides, with the exception of Coast Guard Approved Vests and Puddle Jumpers, in the big pool. The BOD also clarified swimming aides are to be used only in the 2 feet shallow end of the pool, designated as the very first section of the pool in front of the Life Guard Office. Swim Aides cannot be used past the first rope. In addition, a parent/guardian needs to be within arm reach of any child using an device.

The BOD agreed that going forward, if rules and/or bylaws are discussed with a member, that another BOD or Management Employee be present. This is to ensure accurate communication.

Nanny Policy was discussed among the BODs. The issue will be tabled until off season when the impact on all areas of the pool can be recognized.

The pool is waiting for an update from Winkler about repairing a slide that a lifeguard damaged.

Vice President

Phelps is satisfied with the new assistant lifeguard manager. Phelps also presented the idea of having a Pool Operator's class for any lifeguard that is interested in becoming certified.

Sand in the pool is an issue. Phelps believes the sand caused a pump motor to be clogged. Joe is going to screw in the fence panel on the pavilion that the kids have been using as a short cut. Phelps will ask the lifeguards to power wash the trash can lids and containers on slow days.

Candy Howerton, Front Desk Manager

Candy said the new guest system of lanyards/tag numbers is working very well. If the guest fails to turn in the lanyard by the end of the day or when member leaves, the member loses guest privileges for a week. A few people have lost privileges but it seems to be an effective consequence. Other Discipline matters concerning information the Front Desk needs was discussed.

Candy gave the lifeguards tags to also keep track of tennis/basketball equipment.

If the pool is not busy or there is extra staff on duty, the Front Desk Staff has been going out to clean the parking lot.

Special Friends helped out on the Fourth Of July Weekend and it went well. Special Friends will also be helping out possibly during the Crab Feast and the Member Dinner.

Custom Receipts are being created as needed (Socials, Misc Charges, etc)

Candy thanked the BOD for being very supportive of her and her staff.

Candy left at 7:45 pm

Member at Large

Danya reported for the Snack Bar. Danya presented numbers and reasoning on how using an automated system on the Square for time clock, payroll, and checks will be cost saving. The

BODs like the idea but decided it will be tabled and reevaluated next season. Many do not want to interrupt the season as it has already started. Danya will also look into payroll numbers thus far this season. She does expect the Manager's hours to decrease as two Asst Managers have been hired and vacations are over for management.

Taco Salad has been requested and will be offered by the Snack Bar. Danya stated it is a Taco Pocket on a plate and the snack bar will have no problem serving it. Danya also updated that all employees have been trained on all equipment, square, and drawer. Some employees have a preference for a task when working, but cross training has occurred multiple times.

Danya needs our tax id and other information from Ron to set up vendor accounts for Wagner. This will help cut the trips to retail stores to fill inventory as Wagner has some items the Snack Bar uses that the current food vendor, Saval, does not offer.

Joe asks that if a soda flavor is empty that the employees do not disengage the bag. That causes CO2 to leak. Leave the empty bag connected until it can be replaced with a full bag. Joe is setting up soda delivery this week. Joe would also like to set up a training with the Snack Bar Management to train on how to clean the fryer. The fryer will need to be cleaned more often than previously thought. Danya and Joe will set this up in about two weeks.

Danya discussed foods for Swim/Dive meets and how to separate or if separation in the cash drawer is necessary.

Frank would like Facilities to look into putting an exhaust fan in the snack bar area.

Joe complimented snack bar employee, Emily, on her hardwork, willingness and forethought when she is working.

Socials

Wine in the Woods is scheduled for July 22.

Annual Dinner will be August 26, 4 – 7 pm. Meredith is planning a wine in the Woods that night as well. Meredith will contact Expressway Pit Beef to cater the dinner as well.

Crab Feast is scheduled for July 16, 3 – 6 pm. Shrimp will be offered this year as well. Tickets are selling.

Luau is scheduled for August 12.

Past movie night went smoothly and was well attended.

Dive

Reviewed the dive meet and upcoming Championships that will be held at the pool, Sunday July 30. Kim needs to get together with Danya/Snack bar to plan food.

Spaghetti dinner was successful.

Letters for the front board have been found if Dive Team wants to work on the board.

Kim presented if there is a need to have a defined swim lane during the day when lessons are occurring. Members have preference over lessons for the swim lane. Members can ask the lifeguard to use the lane at any time. Bob mentioned that the Swim Coach has no problem moving his lesson if a member wants to swim.

Swim Team

Bob discussed membership requirements and ensured that all requirements are being followed. Paul concurred.

The lane lines are being pushed into the grass next to the closet. Bob wants to make sure they are kept on the concrete pad.

Bob requested that the closet be straighten up by both teams. The right side as you walk in, needs to be clear so swim equipment can be effectively used.

Last home meet is this Saturday, July 16. Bob appreciates and would like to give kudos to the guards during the home meets. All the guards are willing and offer to help out during set up.

Bob presented the Board that most Division 1 and 2 swim teams with as many swimmers we have, use 2 Swim Team Reps. Bob would like the BOD to consider adding another swim team rep to help him. The 2nd rep could be a support and not a voting position if the BOD would consider adding it.

Facilities

New chairs are here. The chairs are higher up from the ground so members should like them.

Reviewed Fire Inspection

Treasurer

Winkler invoices from Spring work are in. Ron would like to meet with Frank within the next few weeks to discuss capital projects.

Membership

121 people are on the waitlist. The pool has 4 outstanding memberships that are not paid.

Communications

Kelly and Kathi will work together for the annual meeting and updating the handbook with rules that have been changed/added this year.

Kelly is promoting events on facebook, web, and newsletters. Kelly will revisit the electronic sign after this Season.

Secretary

Frank motioned, Dave second for June 19, 2017 minutes be approved. All are in favor.

Next meeting will be July 24, 2017 at 6:30 pm at WCSC. Meeting adjourned at 9:45 pm.

Meeting adjourned at 8:18. Frank motioned, Dave second. All in Favor.