

WCSC Meeting Minutes February 6, 2018

Location: Four Seasons Elementary School. 979 Waugh Chapel Road Gambrills, MD 21054

In Attendance:

Frank Varrone, President

Meredith Long, Socials

Phelps Prescott, Vice President

Danya Geckler, Member at Large

Beth Dy, Dive Team Rep

Kathi Brandt, Secretary

Dave Mogel, Facilities 1

Shelli Stanley, Treasurer

Joe McCampbell, Facilities 2

Meeting called to order at 6:36 p.m.

President

Frank welcomed the Board and asked that any outstanding invoices be submitted to the Treasurer so an accurate picture of accounts/balances can be made.

Frank motioned for the meeting to move into Closed Session at 6:40 p.m. Phelps second. All are in favor. Meeting ended closed session at 7:15 p.m.

Winkler is being paid outstanding bills in increments until the spring. Winkler will also be completing the tasks on the punch list provided by the Facilities directors in the fall. The baby pool will need to be examined as well by Winkler to fix some issues. Board discussed possible costs associated with the punch list and whether Winkler will absorb the costs since it is related to repairs made in the Spring of 2017.

Frank and the Facilities Directors (and any other Director that would like to be there) will meet with Winkler when the pool cover is taken off to make sure a proper schedule is adhered to and concerns of directors are addressed.

Joe is going to investigate the possibility, cost, and labor involved in getting pre-fab pieces for the slide. He will have to see if the fit will be right. Joe believes the end pieces of the slides that are broken can be replaced with these pre-fab pieces.

Frank is looking into getting an all inclusive bid from Winkler to see if the pool can save on operating costs. In addition, he will ask to have a quote with increased labor hours to cover special events, late night swims, etc. Meredith will look at past years events to determine an average of special hours we need to include in labor quote. Ordering toiletries and supplies for the lifeguards and bathrooms should be investigated as to whether the snack bar can order these at a better rate.

Vice President

Phelps and Beth Dy are meeting with the CMDL reps before the league meeting in March. Phelps will introduce Beth to the reps and make sure she is noted as our league rep for the 2018 season.

Kendra is returning as the lifeguard manager. Rehiring of lifeguards is in process.

Secretary

Joe motioned and Dave second to approve 12/27/17 minutes. All are in favor.

Shelli motioned and Frank second to approve closed meeting minutes from 12/27/17, with the correction of Paul Walker, membership not Treasurer. All in favor.

Frank motion and Phelps second to approve closed meeting minutes from 12/22/17. Secretary confirmed accuracy. Both are in favor.

Treasurer

Shelli passed out the Treasurer Report showing profit/loss statement and balance statement. Shelli explained the basic differences between Cash basis accounting and Accrual basis accounting. Different categories and expenses were discussed.

No one should pay any bills at this time with out notifying the Treasurer and President beforehand.

Shelli is going to use a google form/app to help upload receipts from Directors. This will ensure quick reimbursement and accurate accounting. The Board likes this idea and Shelli offered to give a quick tutorial on in before the March meeting. That will take place at 6:00 pm in Phelps classroom, pending confirmation through the school.

A new agent for incorporation/by laws will need to be assigned as the previous agent is outdated.

Dive

Dive Team and Swim Team are working together to make both team fees in alignment. There also has been a discussion of offering a discount if families do both sports.

Beth will meet with Bob to discuss shirts. If swim team has a sponsor, the pool would like to pay the difference in including Dive Team in the order so the shirts are the same. Suit designs will also be determined this spring.

Beth is going to investigate the going rate for assistant dive coaches – experienced, collegiate, and new coaches.

Facilities

Projects are on a list to be completed and will be completed as funding is available and approved.

New chairs and umbrellas will be needed this season. The ones Dave ordered last season (2017) held up well through out the season. Dave would like to order those around the end of March to give enough time for delivery for the season.

Dave also presented a possible new company for trash/recycling removal. Initial phone quotes were significantly lower than what the pool paid the past summer. The pool paid a lot in extra pick ups due to high volume of attendance and events. Facilities stressed that snack bar workers must break down all recyclables as it will help create room in the recycling dumpster. Dave is going to get a written quote with 2x trash and 1x recycling a week pick up as well as 3x trash and 1x recycling a week pick up.

Socials

Spring Yard sale will be May 5, 2018. Same day as Swim and Dive sign ups.

Member at Large

Interviews for Snack Bar Manager and Asst Manager are complete. No official decisions have been made yet.

Danya has spoken to Candy about the Front Desk. Candy will be returning as front desk manager and is reaching out to see if former employees would like to return.

Danya has some different ideas for this season for improvements, including more training for the snack bar staff.

Danya is going to look into cost of individual wrapped items for the snack bar such as cheese cups, ketchup packets, flatware, straws, etc. The Board discussed the pros and cons of this such as cost, cleanliness of food preparation, extra waste, and failure of guests to properly dispose of items.

Snow cone machine is irreparable. A new one will need to be ordered before the beginning of the season.

Meeting motioned to be adjourned at 8:50 pm. Meredith motioned, Dave second. All are in favor.

Next meeting will be on Monday 3/5/18 at Arundel High School, F201, at 6:30 pm. Voluntary Google training for the receipt app will take place before hand at 6:00 p.m.