

WAUGH CHAPEL SWIM CLUB, INC.
MEMBERSHIP HANDBOOK

Updated May 2018

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The Waugh Chapel Swim Club, Inc. (WCSC) is a corporation organized under the laws of the State of Maryland. The Waugh Chapel Swim Club, Inc. owns and operates swimming and tennis recreational facilities located on Waugh Chapel Road in Odenton, MD. The WCSC receives mail at PO Box 212, Gambrills, MD 21054.

SECTION I - MEMBERSHIP

1. The membership of WCSC consists of Permanent and Annual Memberships.
 - a. The Permanent Members of WCSC are guaranteed membership and other privileges.
 - b. Annual memberships are offered to allow families new to the community, exposure to the WCSC for one year before deciding to become Permanent Members. Annual Memberships are limited in number each season and are available for one season only, per household. Annual members have no voting privileges.
 - c. There are currently no temporary memberships available.

2. Any Permanent or Annual Members, who have any questions, please feel free to contact a Board Member. If any Permanent Members would like to help on a committee, please contact the appropriate Board Member. You can reach the appropriate Board Member by referring to the website at www.wcswimclub.com.

3. Membership Status Change
 - a. A permanent member may sell their membership in accordance with the following guidelines:
 1. The member must request the necessary transfer forms from the Membership Board of Director.
 2. The member must submit completed transfer forms and their certificate of membership to the Membership Board of Director.
 3. An annual member may not sell or transfer their annual membership.
 - b. Transfer of Membership
 1. If a permanent member relocates, the membership may be transferred to the family entering the permanent members home.
 2. Voting privileges transfer with membership.
 3. A fee will be assessed as approved annually by the BOD. This fee must accompany an application for transfer.
 4. The permanent member is liable for the annual dues.

4. Termination of Membership

The BOD has the authority to terminate any membership for failure to pay annual dues or for violation of the By-laws. Any membership so terminated shall require the surrender of member's certificate of membership to the WCSC, Inc. The member shall not receive any compensation. The member will not be eligible to purchase a membership for one year from the date of termination.

5. Procedure for payment of annual dues for permanent members is as follows:

- a. Payment of annual dues must be made by May 15th.
- b. Payments made after May 15th will be assessed a \$25 late fee. Payments received on or after Opening Day will be assessed a late fee of \$50. Payments received after June 15th will be assessed a \$75 late fee.
- c. Failure to pay yearly dues shall constitute grounds for revocation of membership, which shall include loss of initiation fee and all privileges.
- d. Dues will be in arrears after the established due date. At twenty (20) days in arrears, the member shall be notified by mail, and at forty-five (45) days in arrears, the membership will be terminated. There will be minimum \$25.00 penalty on all dues in arrears. In this case, both dues and penalty must be paid prior to the 45th day in arrears.
- e. The BOD has the authority to temporarily defer the payment of yearly dues, if the hardship appears to be one of temporary nature. Any membership having just cause to request deferment of payment of dues shall submit a request, in writing, to the BOD. If the BOD approves a temporary deferment, then the membership is considered delinquent and family members will not be able to use the facilities until all fees are paid-in-full. No fees will be waived.
- f. A minimum-handling fee of \$25.00 will be charged to a permanent member for the processing of a returned check (i.e. stop payment, non-sufficient funds, closed account, etc.)

SECTION II - BOARD MEMBERS DUTIES AND RESPONSIBILITIES

A nine-person Board of Directors that is elected from and by the Permanent Membership governs WCSC according to the By-Laws. The positions of Secretary, Treasurer, and Member At Large are non-voting positions. Only one permanent member per membership may hold a position on the BOD.

1. President and Vice President duties and responsibilities are located in Waugh Chapel Swim Club By-laws.

2. Swim Team Representative duties and authorities shall include:
 - a. Serve as the representative of the WCSC Corporation in charge of all swim team activities.
 - b. Determine the swim team budget, with Board approval.
 - c. Advocate for the swim team by making the Board aware improvements needed or desired.
 - d. Hire swim coaches.
 - e. Communicate and liaison between the swim team coaches, parents, pool members and the Board.
 - f. Communicate all hours that the pool needs to be available, for swim team activities, with the Board and membership.
 - g. Oversee all swim team committees and report back to the Board of Directors with minutes from the committee meetings.

3. Dive Team Representative duties and authorities shall include:
 - a. Serve as the representative of the corporation in charge of all dive team activities.
 - b. Determine the dive team budget with Board of Directors approval.
 - c. Advocate for the dive team by making the Board of Directors aware of improvements needed/desired.
 - d. Hire dive coaches.
 - e. Communicate and liaison between the dive team coaches and parents, pool members and the board.
 - f. Communicate all hours the pool needs to be available, for dive team activities with the Board of Directors.
 - g. Oversee all dive team committees and reporting back to the Board of Directors with minutes from the committee meetings.

4. Membership duties and authorities shall include:
 - a. Follow the bylaws when dealing with membership issues.
 - b. Sending out invoices for yearly maintenance fees to all members.
 - c. Receiving all mail pertaining to membership and processing as appropriate.
 - d. Keep membership records up to date.
 - e. Make deposits of all payments regarding membership.
 - f. Sending proper notification to members of forfeitures per the bylaws.
 - g. Handle all membership inquiries.
 - h. Maintain appropriate amount of permanent memberships per the bylaws.
 - i. Checking the membership email box and responding to membership inquiries.
 - j. Keep the web site up to date with membership information.
 - k. Bring any issues up to the Board of Directors as necessary.

5. Socials duties and authorities shall include:
 - a. Run and oversee all social events held at WCSC including, but not limited to, movie nights, craft days, tween night, adult events, poker nights, game nights, and any addition events the social chair would like to host.
 - b. Responsible for maintaining and taking reservations for all guest parties (i.e. birthday parties, sports parties, adult parties, graduation parties, etc.)
 - c. Will work closely with the Communications chair to ensure all the activities are posted on the marquee and the website.
 - d. Organize the membership and election dinner

6. Communications duties and authorities shall include:
 - a. Work closely with the Board of Directors to ensure there is proper communication between the BOD and membership including, but not limited to, maintaining the WCSC website, updating the marquee weekly, posting signage in the front entrance of the pool and sending electronic and USPS mail.
 - b. Responsible for maintaining the WCSC Facebook page.
 - c. Act as a liaison between the WCSC Internet host and phone service provider.

7. Treasurer duties and authorities shall include:
 - a. Primary contact with bank regarding accounts, loans, lines of credit and other matters.
 - b. Primary contact with accountant to ensure all Federal and State filing is done timely and accurately.
 - c. Work with other BOD to formulate annual budget and present draft budget for approval by the BOD.
 - d. Prepare monthly financial statements for approval by the BOD.
 - e. Reconcile all monthly bank statements.
 - f. Maintain custody of check book and prepare all checks for signature, as needed.
 - g. Pick up cash drawers from the front desk and snack bar at closing time, on a daily basis.
 - h. Deposit all funds received during the pool season in the WCSC operating account.
 - i. Prepare bi-weekly payroll for all pool employees.
 - j. Record all transactions in the WCSC financial software.
 - k. Maintain and manage all financial records of the WCSC.
 - l. Prepare monthly sales tax return and quarterly payroll tax deposits.

8. At-Large duties and authorities shall include:
 - a. Oversee the running of the snack bar and the front desk.
 - b. Oversee the manager hired to manage both the snack bar and the front desk.
 - c. Coordinate with the Membership Board Director to ensure records are accurately kept on member's payments for dues.
 - d. Communicate with all staff hired for the front desk and snack bar during the pool season.

9. Facilities duties and authorities shall include:
 - a. Present repair, improvements recommendations and cleanup proposals to the BOD for approval.
 - b. Obtain bids on and/or arrange for repairs, improvements and cleanup as necessary for the facility.
 - c. Coordinate all work being done by contractors at the facility.
 - d. Arrange for locks to be re-keyed on an as needed basis seasonally if determined necessary due to lost, stolen or unaccountable keys from prior years.
 - e. Arrange for purchase of new furniture to replace worn and/or damaged items.
 - f. Make and submit yearly budget proposal to the BOD.

SECTION III - STANDARD OPERATING PROCEDURES

1. Standard Operating Procedures (SOP) will be adopted by a majority vote of the Board of Directors at a duly held meeting.
2. The Secretary will maintain the master copy of SOP's.
3. President and Vice-President will be provided a file of SOP's, which they will maintain and surrender to their successor.
4. A copy of each pertinent SOP will be provided to the officers and committee chairpersons, which they will maintain and surrender to their successors.

SECTION IV - OPERATIONS

1. The daily in-season operation of WCSC has been contracted with a professional pool management firm. The pool management firm is responsible for opening the pool at the beginning of the season; closing and winterization at the end of the season and providing a pool management team. The pool management company is responsible for maintaining water purity in conformance with Health Department standards, maintenance and cleaning of the pool, immediate pool area, bathhouses, and office.
2. Please cooperate with the pool management team to help ensure a safe and enjoyable season. If you have any problems, please contact a pool manager or a member of the Board of Directors.

SECTION V - RULES FOR THE SEASON

A. The Waugh Chapel Swim Club facility is for the use of members and their guests. The Board of Directors, for the benefit and protection of members and their guests, has established the following rules. All rules contained herein apply to the pool, tennis facilities, parking lot and all WCSC property; will be enforced by the Pool Management and BOD. Parents are requested to read and discuss these rules with their children and ensure they observe all rules and follow the instructions of the pool staff. Any member should notify a violation of these rules or anyone who is not a member or guest using the facility to the Manager or Assistant Manager on duty. Any failure by the pool management to enforce these rules should be reported to the Board of Directors.

B. GENERAL

1. The facility may be closed for special events such as swim meets, diving meets, parties, etc. A current schedule of events will be posted at WCSC and/or website at least seven (7) days in advance for all special events. The pool will be closed during all swim and dive meets.
2. Unauthorized entry into the facility will be subject to disciplinary action and/or criminal prosecution.
3. Smoking, which includes all tobacco products, e-cigarettes and vaping, by individuals over the age of 18, will only be allowed in the designated area, where the receptacle is located. All cigarettes, cigar butts, and other smoking materials must be disposed of in the receptacles provided.
4. No consumption of food and beverages will be permitted in the bathhouse, pool, wading pool, pool deck or tennis courts. The consumption of food and beverages will be permitted in the covered snack area and in grass areas adjacent to the pool deck. Tennis and basketball players will be permitted to bring water in a non-glass container on the tennis courts.
5. No pets are permitted in the WCSC facility except for pets needed to assist people with special needs. This includes all areas within the outer fence.
6. No glass containers of any type are permitted in the WCSC facility.
7. In accordance with the current Anne Arundel County alcohol regulations, Members will not be permitted to bring beer, wine or alcohol onto the property of the Waugh Chapel Swim Club at any time. A violation of this rule may result in the suspension of your family membership for the entire summer.

8. All injuries occurring on WCSC property must be reported immediately to the Pool Manager or Assistant Manager. A record of all such injuries shall be maintained and shall include a record of the type of injury, date, how sustained, treatment given, etc., as well as full identification information of the member or guest injured.
9. The Esposito Pavilion Rules
 - a. All Current WCSC rules must be followed.
 - b. No jumping
 - c. No throwing of any items off the sides of the deck
 - d. No horseplay
 - e. No standing on benches or tables
 - f. No hanging towels over railings.
 - g. Pick up your own trash
 - h. No smoking
 - i. No spitting
 - j. No loitering on the steps
 - k. No open flames
 - l. WCSC is not responsible for any items lost or stolen
 - m. No observers on the deck during swim and/or dive meets
 - n. Anyone under the age of 16 may not be on the deck unless accompanied by a parent.
 - o. The gas grill is for use during parties or by check out only at the Snack Bar for a fee of \$5
10. Bathrooms are to be used appropriately. No horseplay, vandalism, nor unsafe behavior should occur. Showers are one person at a time with the exception of a parent/guardian of a child under the age of 12. Anyone in violation may be suspended.
11. Waugh Chapel Swim Club, Inc. assumes no responsibility for the loss, theft, or damage to member and guest's personal property. Members and guests will be held responsible for the damage to WCSC facility and property.
12. These rules are subject to change.

C. IDENTIFICATION/ENTRANCE DURING POOL HOURS

1. The pool will be open from 11:30 AM until 8:30 PM Sunday thru Thursday, and 11:30 AM until 9:00 PM Friday and Saturday, except during Anne Arundel County Public School days, when the hours will be 1:00 PM to 8:00 PM Sunday thru Thursday and 1:00 PM to 9:00 PM on Friday and Saturday, unless otherwise posted.
2. Membership information containing membership ID, current emergency medical forms, photographs of all family members, except for children under the age of three (3), will be kept at the front desk. Member will be allowed entrance upon presentation of membership identification card.
3. All children twelve (12) and under must be supervised by a person fifteen (15) years of age or older who will be responsible for the conduct of the child while on WCSC property.
4. All children twelve (12) and under, who have not passed the swim test, must be supervised by a person fifteen (15) years of age or older, while in the pool.

D. GUEST POLICY

1. Guest privileges shall be extended only to those persons accompanied by a member of the Waugh Chapel Swim Club, Inc. The member will be required to remain on the WCSC property with the guest during normal pool hours and scheduled social events. Non-members may be a guest a maximum of twenty (20) times during the season. After twenty (20) times, the daily fees double. All guests will have their picture taken at the front desk.
2. Only permanent and annual members will be allowed to bring in guests. The conduct of the guest will be the responsibility of the member and the member will ensure the compliance of all rules.
3. The member pays daily fees for all guests. The fees are:
 - a. \$5.00 per person Monday thru Friday from 11:30 AM to 5:00 PM,
 - b. \$4.00 per person Monday thru Friday after 5:00 PM,
 - c. \$6.00 per person Saturday, Sunday, and Holidays. d. Free for Senior Citizens, sixty-two or over, who do not use the pool.
 - e. Guests **UNDER** age of 3 will be admitted free. (Does not apply to day care providers)
4. Fees and details for parties are available on WCSC website.
5. Extended guest passes (two weeks or more) for out-of-town guests may be requested by completing an application form. The forms are available at the front desk and/or website. The cost will be \$20 per week and a picture will be required.
6. Members of WCSC who are licensed day care providers will be allowed to bring non-member children as guests during the week. An extended guest pass must be applied for as above. The cost will be \$15 per child per week.
7. If a member has a non-member as a sitter, the member may apply for an extended guest pass for the sitter. The cost is \$25 per week.
8. All guests will be required to complete a Guest Registration Card. The guest must provide their home address and telephone number. This card will be kept on file at the front desk.
9. Members under the age of 16 may only sign one guest under the age of 18.
10. Adult members may sign in up to 10 guests. More than 10 guests will require the member to book a party through the Socials Director. Reservations may be required.
11. Violations of the Guest policy will be referred to the Disciplinary Committee, Pool Management, or BOD.
12. Management or the Board of Directors reserves the right to remove or refuse entrance to any guest.

E. HEALTH

1. All swimmers are required to take a cleansing shower before entering the pool.
2. Spitting, blowing water or blowing noses is prohibited in the pool.
3. Persons having skin diseases, open sores, inflamed eyes, nasal or ear discharge, colds or communicable disease of any kind will not be allowed in either the large pool or the wading pool.
4. All swimmers must be attired in appropriate swimsuits. No thongs, blue jeans, cut-offs, shorts, or Bermudas will be permitted as a swimwear in the pool.
5. CHILDREN UNDER 3 - Infants and children wearing diapers, or children NOT TOILET trained, shall not be permitted in the pool. They are permitted in the wading pool provided they wear swim diapers. Violation of this rule could result in a member's suspension. An adult or anyone fifteen (15) years or older must stay within arm's length of the child while in the pool.
6. Defecating in the pool not only creates unsanitary conditions but health regulations require that the pool water be decontaminated. As a result, the pool may be closed up to 24 hours while the water is cleansed through water filters.
 - a. Members are responsible for the actions of the guests and family members.
 - b. Violators will be fined up to \$150.00 dollars per incident.
 - c. Entry to the pool for the responsible family may be denied until any/all fines are paid
 - d. Repeated violations could result in suspension of the membership.
7. Chewing gum will not be permitted in the pool facility

F. SAFETY

1. It is expected that all persons using the WCSC facility will show courtesy and common sense in their activities. The Pool Manager, Assistant Manager, and BOD have the authority and responsibility to determine when conditions make any activities inappropriate or unsafe and have the authority to disallow such activities.
2. Diving Board Safety rules are as follows:
 - a. All divers under twelve (12) years of age must pass the swim test (under Section G) to use the boards.
 - b. Only one person on the board or ladder at a time.
 - c. Divers must ensure that the previous diver has cleared the area in front of the board and reached the ladder before diving from the board.
 - d. One diver may dive at a time alternating between the boards when both boards are in use.
 - e. All dives must be straight out from the board.
 - f. No dancing, running, or sitting is permitted on the boards.
 - g. All takeoffs must be with two feet.
 - h. Only one bounce is permitted on the board for a dive.
 - i. Management reserves the right to restrict dives that a diver cannot perform safely.
 - j. During adult swim/rest break, members 16 years and over are permitted to perform all dives, including front, back, inward, reverse or twisting dives.
 - k. During open swim members age 9 and over are only permitted to perform front dives including somersaults. Inward, reverse, or twisting dives are prohibited.
 - l. An adult must supervise members under age 8 at all times. At no time are members under age 8 permitted to do any dives other than front dives.
3. Pool Rules as follows:
 - a. No running on the pool deck or in the bathhouse.
 - b. No dunking of non-consenting swimmers.
 - c. No pushing or shoving on the pool deck.
 - d. Goggles are allowed at the discretion of the Pool Manager or Assistant Manager. The only toys permitted in the pool are squishy balls, the size of a tennis ball or larger, and diving sticks, rings, animals, etc.
 - e. Any child who has not passed the swim test may use Coast Guard approved life vests or Coast Guard approved puddle jumpers in the two (2) foot end of the pool only in front of the guardhouse, as designated by Pool Management.
 - f. Diving or jumping of any kind is not allowed when wearing any type of glasses.

- g. No swimming will be permitted in the diving area unless authorized by the Pool Manager or Assistant Manager.
 - h. Ball playing (including Frisbees, etc. will not be permitted in the sun bathing areas adjacent to the pool.
 - i. Open diving well will be approved by the Pool Manager or Assistant Manager.
 - j. No public display of affection including open-mouthed kissing, touching, fondling, grinding or other sexual activity.
 - k. The use of profanity is expulsion for one (1) day.
4. The Pool Manager, Assistant Manager, BODs and lifeguards may clear the pool at any time. At the signal to clear the pool, all swimmers will leave the pool immediately and remain out of the pool until permission to return is given by the Pool Management.

G. SWIMMING TEST

1. The swimming test will be given daily by the Pool Manager, Assistant Manager, or lifeguard.
2. To pass the test, the following requirements must be met:
 - a. Tread water for two (2) minutes; or float for one minute and tread water for one minute.
 - b. Swim the width of the diving well two (2) times without stopping.
3. A record of those passing the swim test will be maintained at the front desk. Such records are to include the child's name, address, phone number, signature of the person administering the test and the parent's signature.
4. Under no circumstances will children 12 and under be permitted in the diving well unless they have successfully passed the swim test. In addition they must be accompanied by a responsible person fifteen (15) years of age or older. Children under ten (10) who have passed the swim test must be supervised in the diving well.
5. After a person twelve (12) years of age or older passes the swim test, they need not take it again.

H. WADING POOL

1. Use of the wading pool shall be limited to children six (6) years of age and under.
2. Lifeguards will not be assigned to supervise or guard the wading pool.
3. Children shall not be left unattended in the wading pool area.
4. The gate to the wading pool area must be kept closed at all times.
5. Parents/babysitters are responsible for children in the wading pool.

I. ADULT SWIM/REST PERIOD

1. The Pool Manger or Assistant Manager shall declare adult/rest swim period as appropriate during the day.
2. Such periods are fifteen (15) minutes in duration and shall occur each hour at declared times except at the opening and closing hours.

J. PARKING LOT

1. A five (5) MPH speed limit is imposed within the WCSC parking lot.
2. No horseplay or loitering will be tolerated in the parking lot.
3. Please park in designated parking spaces only.
4. No overnight parking is permitted in the parking lot.
5. Bicycles shall be parked in designated areas.
6. Handicapped parking spaces are provided for those appropriate vehicles.

K. MISCELLANEOUS

1. One swimming lane will be made available for lap swimming only.
2. The Public-Address System is used for Board of Directors, pool employees and Pool Management announcements and emergency situations only.
3. The WCSC phone is to be used by pool employees and Board of Directors only.
4. There will be no fraternizing with Pool Management and pool staff while they are on duty. No one is permitted to congregate around the guard office.
5. Verbal attacks and abuse directed at the Pool Management, BOD or any member of the pool staff will not be tolerated and will be subject to disciplinary action.
6. Refuse, trash, garbage, etc. must be placed in the trash receptacles provided. Please help us keep WCSC facility clean.
7. A lost and found will be maintained in the receptacles located near the women and men's bathrooms. Any items not claimed within fifteen (15) days will be discarded.
8. Lounges, Chairs, or picnic tables should not be used to store towels, shoes, clothing, etc.
9. Wheeled vehicles are not permitted in the pool area with the exception of wheelchairs.
10. Strollers should be kept in the grassy areas, except for the wading pool. Any strollers in the wading pool area and other designated areas of the pool must be kept in a locked position and are permitted at the discretion of the Pool Manager and/or Assistant Manager.

L. TENNIS RULES

1. Usage of the tennis courts will be restricted to members and their guests. Members and guests must play on the same court. Guest will be expected to comply with all the rules of the WCSC facility.
2. To ensure that any individual or group does not monopolize the court time and to eliminate any disagreements in regard to how much time a person has spent on a court, the following sign-up procedures will apply:
 - a. Any person planning to use a court must sign the court sign-up sheet. Anyone who walks onto an empty court, without signing up will have to vacate the court if someone else signs for the court.
 - b. Court time will be classified as either reserved or open.

1. Reserved Time – Individuals may reserve court time by signing up, in advance, for the court. Single players must sign both players' names. Once an individual reserves the court, another reservation cannot be made by the same individual until after initial reserved time has elapsed.
2. Open Time – If no one has signed up for the current hour, individuals may sign up, even though they have signed up for a reserved time. When signing up for an open time, indicate that by placing an "O" next to your name.
 - c. Court time shall be declared open time if reserved time players have not taken their court within ten (10) minutes of their reserved time.
3. Only tennis shoes may be worn on the courts.
4. After 5:00 PM on weekdays and after 12:00 PM on weekends and holidays, players eight (8) years of age and under must relinquish the tennis courts to adult members desiring to play.
5. Playing time will be restricted as follows:
 - a. Single – one hour
 - b. Doubles – one hour and a half
 - c. Solo – one half hour
6. Only players will be allowed inside the tennis court area. No more than four (4) people are allowed per court.
7. Only equipment essentials to the game of tennis and basketball shall be allowed inside the tennis court area.
8. No chaise lounges or tables are permitted on the courts.
9. Only people playing tennis and basketball are permitted on the courts.

M. VOLLEYBALL RULES

1. There shall be a one (1) hour time limit for use of the court by separate groups.
2. Children under ten (10) years of age must be supervised by someone fifteen (15) years or older when using the court.
3. There will be no hanging on the volleyball net.
4. Volleyball is to be picked up from the guard shack and returned after play.
5. No trash is to be left in the area.
6. Foul language shall not be used and will be cause for denial of use of the court.
7. No chair(s) are to be taken on the volleyball court unless approved by Pool Management.
8. There will be no eating or drinking on the court.
9. There will be no volleyball games during swim and/or dive events.
10. Players will shower before entering the pool.
11. Sign-up sheets will be at the front desk.

N. HORSESHOE RULES

1. Players must be at least sixteen (16) years of age.

2. There is a one-hour time limit for use of the horseshoe pit for each separate group. A sign-up sheet will be available at the front desk. You can't sign up for consecutive hours unless no one has signed up at the end of your hour.
3. Horseshoes are only to be used in the pit area.
4. The poles are not to be pulled out of the ground for any reason.
5. The horseshoes are to be picked up and returned to the guard shack.
6. Throwing the horseshoes out of control will not be tolerated and the players will be dismissed from the pit.
7. No trash is to be left in the area.
8. Foul language shall not be used. You may lose the privilege of using the pits if this rule is violated.
9. For safety reasons, no chairs or strollers are permitted near the pit area.
10. The pit area will not be available for play during swim and dive meets.
11. Member(s) could be denied the use of the pit area if the rules are not followed.

O. RULES AND VIOLATIONS AND ENFORCEMENT

1. Violations of the rules contained herein will be subject to disciplinary action.
2. Authority to enforce these rules and to exercise disciplinary action is defined below:
 - a. The Pool Management, any Board of Director or life guard(s) may take any action involving suspension of privileges of seven (7) days or less.
 - b. The Disciplinary Committee may take any action involving suspension of privileges up to thirty (30) days.
 - c. The Board of Directors will be required to take any action involving suspension of privileges in excess of thirty (30) days.
3. Any action taken under section 2a or 2b above may be appealed to the Board of Directors, whose decision is final.

It is the responsibility of the Board of Directors to provide and ensure the rules are set for the safety of all members using the WCSC facility. The Board of Directors is not liable for the neglect of any member who does not follow and abide by these rules.