

WCSC Meeting Minutes May 7, 2018

Location: WCSC 854 Waugh Chapel Road Gambrills, MD 21054

In Attendance:

Frank Varrone, President

Candy Howerton, Front Desk Manager

Beth Dy, Dive Team Rep

Kathi Brandt, Secretary

Joe McCampbell, Facilities 2

Shelli Stanley, Treasurer

Meredith Long, Socials

Bob Nolte, Swim Team Rep

Danya Geckler, Member at Large

Kelly Kotche, Communications

Marci McElhaney, Snack Bar Manager

Paul Walker, Membership

Meeting called to order at 6:41 pm

President

Frank motioned for Paul Walker to serve as Vice President and Membership Director simultaneously. Paul will finish out the term as Membership Director until August 2018 elections. Joe second the motion. All are in favor.

Meredith Long has resigned as Socials Director, effective May 16, 2018. Frank thanks her for her years as a Social Director. The BOD will send out a letter to the membership to ask interest in filling the vacancy.

The amended bylaws will need to be signed at the next meeting 5/25/18. The lawyer will have an updated signage page, signaling voting directors and non-voting directors.

The insurance companies and forensic accountant have all the documents related to the current investigation. We should hear a decision from the insurance company by the end of June on whether or not insurance will cover the pool's loss.

Frank would like to change the duties of the Treasurer in the handbook at an upcoming meeting.

Frank would also like Communications to work on getting the word out to membership this weekend regarding the BOD changes, alcohol policy, and ask for Social Director interest.

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Frank confirmed that Head Coaches/Asst Coaches are background checked. Background checks are performed under the AAU certification. The BOD also discussed BOD backgrounds – standards, arbitrator, etc.

ACE Court appearance is 5/10/18 at 1:15 in Annapolis. Frank and the lawyer will be there.

Front Desk, Candy Howerton

Candy and Danya have hired 6 new people for the front desk. The front desk will have 12 employees total. Mabel Sullivan will be the assistant manager for the front desk this summer. Candy said applicants were great and she enjoyed meeting all of the. Candy wanted to confirm the wages of new hires. New hires will be minimum wage at the start of the season and will see an increase as of July 1, 2018 to \$10.10 an hour, when state minimum wage increases. Returning employees will see a \$.25 increase at the beginning of the season and that rate will go up to \$10.10 as well on July 1, 2018; unless their current rate is higher than the new minimum wage. Assistant manager will receive \$11.00 an hour. BOD will discuss Candy's compensation later in the meeting.

Training for employees will be Saturday 5/12, 9:00 am to 1:00 pm. Candy will need the ipad from Dave, Facilities. Candy shared that she is working on tracking the number of times a person is a guest. Candy confirmed/reviewed guest pass policy, requirements of household members, and nanny fee.

BOD briefly discussed Candy overtaking the party reservations responsibility. Candy was willing and interested and will talk to Meredith about it.

Snack Bar, Marci McElhaney

Marci introduced herself to the Board. Marci stated she has a great team coming in. The snack bar had over 60 applicants. 27 were invited to come back. 20 have been confirmed, including 2 assistants and 9 returning employees. 2 training sessions are scheduled – 5/12 and 5/19, 9:00 am – 1:00 pm. Marci discussed small menu changes such as taco salad, nacho cheese presentation, condiments, pizza, etc. Snow cone making procedure/placement will undergo changes. The parts and a new pedal for the snow cone machine have been ordered. Drawer/Cash handling procedure was reviewed.

CO2 training from Facilities will occur at the meet/greet if not sooner. The pool is moving back to smaller tanks to make it easier for employees to move them.

Employees (front desk and snack bar) get unlimited fountain soda while working and one menu item for free if working 4 hours or more.

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The Snack bar will not open until Noon this summer. The Snack Bar will also not be available during sport team practices in the morning.

Danya will keep an eye on weather and will communicate with Frank during the season to determine weather related closings.

Candy and Marcy left at 8:09 pm

Vice President

Paul presented the updated alcohol laws that went into effect July 2016. Members are no longer allowed to bring any alcohol into the pool area. A liquor license has to be obtained. WCSC will get one day licenses for this season and a determination may be made mid season or next year to get a Class license, if we qualify. The BOD discussed briefly the implementation of this policy and the logistics of selling it. More clarification will have to be discussed and decided upon before Opening Weekend. BOD discussed enforcement/policies/communications of the rules change. Paul motioned a change to the current handbook – No outside beer/wine/alcohol may be brought onto pool property by members in accordance with AACO laws/policies. Bob second. All are in favor.

Secretary

Paul motioned to approve March 19, 2018 minutes. Frank second. 5 in favor, Kelly Kotche and Beth Dy abstained.

Frank motioned to approve April 3, 2018 minutes. Paul Second. 5 in favor, Kelly Kotche and Beth Dy abstained.

Treasurer

Shelli reviewed banking options. The BOD discussed pros/cons of each bank including minimums, fees, transaction limits, etc. Shelli shared the break down of what each account would cost approximately based on past banking activities.

Frank would like to switch to Capital One. Close the Wells Fargo account by May 21, 2018. The check from that account will be delivered to Shelli so she can deposit in Capital One account. Shelli (Rachelle Stanley) will go to Sun Trust to get credit cards for the directors that need them.

Shelli passed out the Profit/Loss Report. The BOD reviewed and discussed. Budget wise, the pool is right on track with expenditures and income. Personal Property delinquency is being dealt with.

New accountant is being interviewed this week.

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SAMS membership has been renewed.

Shelli will get vendor information from Meredith for staff tshirts.

A member has requested records. Shelli is working to get all required information together.

Dive

Dive Registration went well. Jeff Benson will be the assistant coach. Ruthie is the Head Coach and Beth hopes she will have the signed contract by the end of the week.

Swim

Bob reported a good turn out at registration. @100 swimmers have registered so far. Assistant Coach has been hired and was at registration. She connected with the families and is very enthusiastic. Both sport contracts will be signed this week.

Facilities

Joe presented a list of tasks/items he needs. Additional Freezer that was in the snack bar area can not be moved outside due to space configuration. Joe has measured and wants to install new shelving in the Dive/Swim Closet to make room for the freezer. This way the snack bar employees and the pool can use it as a storage for excess food.

Wood chips and Sand will be delivered this week. Joe may need someone to meet the delivery people at the pool to open the gate.

Joe would like to power wash the deck and chairs Wed – Fri before opening day. The BOD will help with this task.

Joe will try to restripe the parking lot, time and weather permitting.

Slide has been ordered. It is a busy time for pool companies. Joe is hopeful it will be here before the pool opens. If not, he will remove the structure he has to and make sure the entrance is blocked off.

Grill by the snack bar is cleaned and ready to use. The grill by the pavilion will need to be replaced as the fire extinguisher was used on it and the grill is not food safe to use. Joe will look at grills at Costco.

Joe is going to ask Dave if he can handle the maintenance of the appliances, as Dave has done in the past.

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Joe discussed Winkler and the contract. Joe is concerned with dark spots on the white coating under the top tile on pool sides. There is grout on the tiles. The fence around the baby pool needs to be fixed. Not only is it unpleasant to look at, it is a safety hazard. The wire is loose on the bottom and has no cover on the top. A kid could get hurt. Joe would like to meet with Doug Winkler if that is possible to go through the punch list together and view the pool together.

Joe handed out Master Keys to the BOD

Socials

Meredith reported party reservations are coming in. No private parties have been reserved as of yet.

July 8 will be a Youth Triathlon.

Luau is scheduled and reserved for August 18.

Shelli will order dive test bands.

Member at Large

Information given with Front Desk and Snack Bar

Membership

20 out of 25 Annual Memberships are sold. 113 people are still on the waitlist. Paul will have days available to the membership to meet at the pool to pay dues. He will send out emails to advise of those dates, possibly 5/13 and 5/15.

BOD discussed front desk manager. BOD confirmed that Front Desk manager will get her annual raise and her annual dues waived for the 2018 season.

Frank motion that Meredith Long and Phelps Prescott have the remainder of their 2018 Annual dues waived due to time served on the Board. 5 in favor, Paul W -nay, Meredith Long abstained. Motion is passed.

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Communications

Kelly will be getting a newsletter out soon. Frank will be sending out a letter this week. Kelly will be updated the calendar on the website with the swim and dive meets.

Meeting went into closed session to discuss Discipline issues at 9:30 pm.

Meeting went into open session at 9:40 pm.

Next meeting will be Friday, May 25, 2018 at 6:00 pm at WCSC. Meeting adjourned at 9:43 pm.