

## WCSC Meeting Minutes August 6, 2018

Location: 607 Highland Farms Rd, Gambrills, MD 21054

### In Attendance:

Frank Varrone, President

Meredith Long, Socials

Paul Walker, Vice  
President/Membership

Kelly Kotche, Communications

Beth Dy, Dive Team Rep

Danya Geckler, Member at Large

Dave Mogel, Facilities 1

Kathi Brandt, Secretary

Shelli Stanley, Treasurer

Jessica Salim, Socials

Candy Howerton, Front Desk Manager

Marci McElhaney, Snack Bar Manager

1. Meeting called to order at 6:48 pm.

### 2. Managers Reports

- a. Snack Bar – Snack bar is going well. Staff hours will be cut next week due to low attendance during the week. Marci is mindful of payroll and is trying to cut costs when possible.

Freezer in dive closet still needs to be fixed. Frank will arrange an electrician to come in this week to look in to power solutions.

Members have commented on the plastic usage by the snack bar. Marci is going to look in to possible alternatives.

Staff will be at the Crab Feast to assist with serving and cleaning up.

Membership dinner Marci will provide 2 employees, and Front desk will supply another 2 employees.

- b. Front Desk – Candy confirmed with Frank the extra weekend the pool will be open – 9/8 and 9/9.

Candy is limiting parties to deal with the reduced lifeguard staffing. Frank will get in touch with Winkler for August 26.

After hours parties scheduled for after August 19, will be no more than 50 people.

Membership is commenting to Candy and Front Desk that they love Tiki Bar.

Members request for more hours and a schedule to be posted.

Desk area in the dive closet still needs to be kept clear. Employees are having a difficult time at the end of the night with items blocking the area for the desk. Membership is complaining about the cleanliness of the pool and the pool grounds. Candy has had members leave because of the condition of the pool. Candy is spot checking her staff to make sure the Front Desk staff is using time wisely and being productive in slow times.

Candy clarified that a membership may not be owned by a business, per the by-laws.

Off season, Candy requested to be involved in management discussions.

*Candy and Marci left the meeting at 7:13 pm.*

3. **Approval of Minutes.** Frank motioned to approve the minutes of July 2, 2018. Kelly second. All are in favor.

Dave motioned to approve the minutes of July 18, 2018. Frank second. 5 in favor, 1 abstain.

4. **Treasurer's Report** – Shelli passed out P/L report and Treasurer's report for Directors to review.

Shelli informed the BOD that everyone that is assigned to be on the bank account, is now on the account. Petty Cash has been reconciled. PayPal account has been closed.

WCSC will incur no bank fees if we keep the minimums required. Shelli feels that will not be a problem.

Sales Use Tax has been filed. Snack Bar Sales is @\$15k. Shelli reviewed Tiki Bar expenses and income.

5. **Old Business**

- a. Pavilion Rental Form – Kathi distributed draft of rental form. BOD discussed and suggested changes. Changes were agreed upon. Kathi will present another draft at September meeting.
- b. Tennis Coach Contract – still in progress

6. **New Business**

- a. Treasurer Salary. *Shelli left the room at 7:37.*

BOD discussed the Treasurer's responsibilities, duties. The former Treasurer was paid \$1200 a year by WCSC.

Paul moves ***that for the 2018 calendar year, the Treasurer will be paid a salary of \$3,000, payable by September 15, 2018.*** Frank seconds. 5 in favor, 1 abstain.

Motion passed.

*Shelli returned to the room at 7:49*

- b. Contracts

Frank reiterated that all contracts should be reviewed by Frank or Paul. The President needs to sign all contracts.

Winterization will be done by Winkler. Frank is going to have Winkler pull pump out.

- c. Extended Season – Frank motions that the pool be open one additional weekend. Saturday 9/8 and Sunday 9/9. Hours will be 12:30 pm to 7 pm. Dave second. All are in favor.

Doggy Swim will be held Monday, Sept 10 6:30 – 8:00 pm

- d. Election – Election will be held at the Member Dinner from 4 pm to 6 pm. Voting will end at 6 pm.

Candy, Kelly, Beth, and Kathi will help with checking in members and passing out meal tickets/ballots as needed.

Shelli, Paul, and one member chosen during the dinner will count ballots.

Announcement of election results will be announced immediately after counting.

- e. Audit Committee

*Paul motioned to go into closed session at 8:08 pm. Frank second. BOD meeting went into closed session.*

*BOD moved out of closed session at 8:15pm*

- f. Tiki Bar – BOD discussed dates and availability. Licenses will be applied for 8/17, 8/18, 8/24, 8/25, 8/31, 9/1, 9/3, 9/8.
- g. Phone Lockers – Frank would like to look in to phone lockers next season for staff.
- h. Socials Director Assistant – Jessica would like to have an assistant help her next season to attend events. Jessica will still plan and facilitate events. She will present the idea again to the BOD later in the off season.

## 7. Directors Reports

**Swim** – N/A

### **Dive**

Beth is pleased with this season's performance. She did stay on budget. Championships held at the pool went well.

Kelly K shared compliment from a parent about Dive this season.

### **Facilities**

Dave told the Board he has been challenged with time this pool season. Dave expressed regret not being present at many activities but he still loves the pool. Dave asked if the BOD could let him know what is needed – he is willing to help. Please call, email, or text him as needed.

Pest Control came out to the pool and sprayed for ticks and mosquitoes

Dave is still waiting to ship out the pool cover to get an estimate for replacement. Dave will follow up this week.

### **Socials**

Casino night has been rescheduled for next season. Two dates are possible – June 28 or July 12.

Moon Bounce with one assistant will be at the Member dinner.

Social ideas for next year were discussed.

Member at Large – N/A

### **Communications**

Kelly is going to look in to different communications options for email blasts

Membership – N/A

### **Vice President**

Insurance inspection will be occurring at the pool on 8/9/18 at 10:30 am.

Frank motions for meeting to adjourn. Beth second. Meeting adjourned at 9:12 pm.

Next scheduled meeting is Wednesday, September 5, 2018 at WCSC.