

JANUARY WCSC MEETING

MINUTES

Date: 01/07/2019

Start Time: 6:34 pm **End Time:** 8:52 pm

Location: Frisco's Tap House

2406 Brandermill Blvd, Gambrills, MD 21054

In Attendance

Craig Bouchard Paul Walker Shelli Stanley Kathi Brandt Michelle Colin

Danya Geckler David Mogel Joe McCampell Bob Nolte Kelly Kotche

Approval of Minutes:

- The minutes from the November meeting were approved. Craig made the motion to approve the November minutes and Paul seconded the motion. Eight were in favor and one abstained.
- The minutes from the December meeting were approved. Craig made the motion to approve the amended minutes for December and Michelle seconded the motion. All members were in favor.

Treasurer's Report:

- Shelli updated the board on the pool financials. As of December 31, 2018, the total in the bank is \$36,134.41.
- December Sales and Use Tax was filed on 01/07/2019 for \$0.
- Tax documents will be available in Square on 01/10/2019. The W2s and 1099s will be mailed out to employees and contractors by 01/31/2019.
- The pool has been approved for a \$250,000 mortgage loan by SunTrust. An account was opened at SunTrust on 01/04 for the mortgage payments and the board would like to have a minimum of 14 months worth of payments in the account. The expected closing date is at the end of January.
- Shelli has set up new emails address through Google and she is working on the shared drive, Google site, and the shared calendar.
- Shelli and Kathi attended training for EZ Facility and will attend another training later this month. Once Shelli and Kathi are trained, they will train the rest of the board.

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Old Business:

- **Board Photos** – Craig suggested that we find room on a board at the pool to place all the photos. The board will need to find a date and time for the photo session. It was suggested for early summer.

New Business:

- **Tiki Bar** – Kathi has a name of a lawyer that can help the board navigate the law for holding a liquor license at the pool. It was discussed if the board wanted to continue to run the Tiki bar or have a BYOB policy. Paul will speak to the lawyer and research a liquor license. One possible idea was to hire a bartender so that board members don't have to man the Tiki bar, Paul has contacts and will reach out for more information.
- **2019 Treasurer Fee** – \$3000 Treasurer fee included in the 2019 budget to reflect current expansion of duties. Board discusses if the Treasurer fee should be increased and suggested multiple options moving forward such as creating a Business Manager role and a Treasurer, similar to other area pools. Currently, the Treasurer position is a 1-year position per by-laws.

MOTION: Craig motioned to keep the Treasurer fee at \$3000 for the 2019 year. Shelli left for the vote and the board discussed Craig's motion. After discussion and review of the current treasurer job description the original motion was amended as reflected below.

MOTION AMENDED: Craig amended the motion to increase the Treasurer fee from \$3000 to \$6000 for the 2019 calendar year, paid out \$500.00 per month. Kathi seconded the motion. 9 were in favor and 1 abstained, the motion was passed. Shelli came back in the room and the board presented Shelli with the new Treasurer fee and payment schedule. Shelli stated that she would rather have the payments quarterly because of the paperwork required to process monthly checks. She will still receive a 1099 like she did for 2018.

MOTION: Craig motioned to amend the Treasurer fee motion to be paid quarterly instead of monthly, Joe seconded the motion. 9 were in favor, 1 abstained.

- **Open Board Meeting** – Craig would like to host an open board meeting for all members in March or April. The meeting would include a Treasurer report as well as a facility report and audit committee report. The Board discussed locations and dates. The board decided on hosting the General Members Meeting on April 29th with the location to be determined. Michelle will investigate locations and report back at next BOD meeting.

- **Fee Due Date:** Board discussed moving the 2020 due date of the pool fees. Others pool currently require full payments on Jan 1. Current dates are April 1st, "Early Bird" payment and full payment due no later than May 15th.

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MOTION: Craig motioned to move the 2020 pool dues date to March 1st, “Early Bird” and the fee is due by April 1st. Shelli seconded the motion. 9 were in favor and 1 opposes. The motion passed to move the pool due dates.

- **Social Director:** There hasn’t been any interest in the Social Director position from current membership. Craig and Kelly have volunteered to organize social events until a Social Director can be found. It was discussed we should use a company or plan to buy a license to host Movie Night. Kelly will provide any contacts.
- **An Employee of the Month:** Craig proposed to start an “employee of the month” program. The BOD discusses possible ideas that included:
 - A plaque with the employee’s name and picture, a monetary bonus, and/ or a reserved parking space. Details will follow after more consideration.

Director Reports:

Swim: N/A

Facilities:

- All gate locks have been changed and new keys have been handed out. Joe spoke to the AA county pool inspector and she clarified what repairs were needed to be complete to open the pool, and which were not urgent.
- American has put in a lined bid for the pool construction, and Joe would like to be under construction by mid-Jan.
- Joe wanted to know if we were moving forward with the electric sign, and Dave is looking into the electric set up.
- We currently have 171 chairs, 60 good and 40 acceptable, we are adding 45 chairs to replace damaged chairs.
- Bathrooms will get cosmetic updates to include a new paint job, new mirrors, new light, and signs.

Social: N/A

Dive: N/A

Member at Large:

- Hiring information will be sent out in February and interviews will start in March. Danya will be meeting with Marci to confirm she is coming back. Shelli will put together employee packets.

Communications:



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- All emails have been changed on the website. Kelly has requested that the BOD review any auto-reply emails to make sure the information is correct. Kelly will work with Shelli to learn EZ Facility.

Membership:

- Kathi cleaned up the Members waiting list, currently 94 on the waiting list. As of March, we need to follow the rules, per immediate family. The board needs to discuss the definition of “Immediate Family” and put the definition in the by-laws.
- With the addition of the new software we will be able to track the 2019 membership more accurately and be able to create a better policy moving forward. The board hopes that will be a clearer policy that there will be less overcrowding. Paul requested a proposed policy written up presented at the Feb meeting.

Next Meeting

Date: February 5, 2019 | Time: 6:30 | Location: Frisco

Motion to adjourn the meeting was made at 9:03 pm, all were in favor.